

GAVILAN COLLEGE CURRICULUM MEETING  
Monday, November 26, 2001  
MINUTES

Present: L. Halper, B. Donovan, E. Alster, J. Howell, B. Funk, K. Bedell, S. Dodd, T. Flippen,  
A. Porcella, J. Olivas, F. Lozano, D. VanTassel, R. Sharboneau, K. Wagman, K. Child,  
S. Carr, R. Hannon, M. Johnson

Guests: Bob Beede, Marlene Dwyer, Denise Besson-Silva

I. Call to Order

The meeting was called to order by chairwoman L. Halper at 3:12 p.m.

II. Approval of Minutes of November 5, 2001

Correction of IV.B.1. Math 14 "Math for Liberal Arts." Minutes were approved with correction,  
MSC Child/Alster.

III. Old Business

A. Curriculum Reform

1. Technical Subcommittee

There was no report as this subcommittee has not met since before the previous meeting.

2. Structural Subcommittee

This subcommittee is scheduled to meet Tuesday, November 27<sup>th</sup>.

B. Form C

1. PE 10A – "Fundamentals of Softball" – MSC Funk/Sharboneau  
Added Week-by-Week Objectives. Added Credit/No Credit option.

C. Form J Draft – For New Certificates

After discussion it was decided that Form J would be for proposed certificates of achievement only, 17 or fewer units, eliminating #1. Also to be eliminated is # 9, 10, 11, 4, 15, and 16. # 14 to be reworded. Bonnie will type a draft and Leah will bring it Dec. 10.

IV. New Business

A. Form As

1. CMUN 8 – "Interpersonal Communication" – MSC Child/Alster  
Remove "nursing" from #4. It was suggested that the Social Science Department may want to look at renaming the "Interpersonal Communication" Option to avoid confusion. Leah will bring to Dept.
2. CMUN 4 – "Intercultural Communication" – MSC Alster/Dodd
3. Art 11 "Creativity, Imagination & Innovation" – MSC Alster/Wagman  
Under #5, check "Option."

B. Form Bs

1. THEA 7 – "Introduction to Theatre" – MSC Funk/Child  
Under Methods of Evaluation, change Category 3 to 25% to 35% and Category 4 to 5% to 10%. Add the statement under #6, "These reading assignments or comparable." Add the statement, "Check articulation status."
2. CSIS/Art 77 – "Introduction to Digital Media and Its Tools" – MSC Abad/VanTassel  
On Outline under Goals Expected of the Student, change "understand" to "be able to explain." Remove Lifelong Learning recommendation so this is NOT GE for AA.
3. PE 10B – "Fundamentals of Softball" – MSC Funk/Sharboneau  
On Outline under Goals Expected of the Student #1, sentence should read "Demonstrate improvement over achievements in PE 10A . . ." Add CR/CR Option. Lifelong Learning not recommended.

- 4, 5 CSIS 11L – “Assembly Language Programming Lab” and CSIS 11 – “Assembly Language Programming” – MSC Carr/Lozano  
Change all “11” and “11L” notations to “12” and “12L.” On Outline under Goals Expected of the Student, reword sentence to “The student will be able to explain . . .”
6. GUID 210 – “College Orientation” – MSC VanTassel/Alster  
Under #3 and on Outline Catalog Description, delete “for a community college.”

C. Form Cs

1. ENGL 420 – “Reading Improvement” – Tabled MSC Child/Dodd  
Under #2 change Lecture to “0” and Lab to “1.” On Outline under Hours Per Week change Lecture to 3 and Lab to 1. Under Chronological Description of Content change all hours to “4.” Raise all Methods of Evaluation by 5%. Add out of class assignments.
2. PE 43 - “Lifetime Fitness” – MSC VanTassel/Bedell  
Under Methods of Evaluation Category 3, change 80% to 65%. Under Goals Expected of the Student, sentence should read, “Students will be able to evaluate their fitness status.”
3. PE 37 – “Slow Pitch Softball” – MSC Carr/Bedell  
Change Lab units to 1.5-3. Under Goals Expected of the Student, add “hitting” to the second goal.
4. CSIS 6 – “WebPage Authoring I” – VanTassel removed from consideration so he can seek Library signatures.
5. CSIS 7 – “WebPage Authoring II” – MSC Lozano/Alster

D. Form D

1. AH 11 / BIO 11 – “Nutrition” – Tabled to Dec. 10<sup>th</sup> meeting, MSC Dodd/Funk  
Needs weekly performance objectives 1-18, and updated course outline. Needs separate approval for biology.

E. Form F

1. CSIS Computer Hardware Certificate of Achievement – MSC VanTassel/Funk  
Unit value to be 8-13.5.

V. Adjournment

Next meeting will be December 10<sup>th</sup>; reminder that deadline for submitting forms is Dec. 4<sup>th</sup>.  
Meeting adjourned at 4:55 p.m., MSC VanTassel/Lozano.

Distribution: L. Halper, B. Donovan, E. Alster, J. Howell, B. Funk, M. Machado, S. Dodd, T. Flippen, A. Porcella, M. Levine, F. Lozano, D. VanTassel, R. Sharboneau, K. Wagman, K. Child, S. Carr, R. Hannon, M. Johnson, F. Lopez, J. Parker, Library, ASB Representative B. Hammond, J. Baker, J. Clifford, N. Juarez, A. Oropeza, C. Ramirez

GAVILAN COLLEGE CURRICULUM MEETING  
Monday, November 26, 2001  
3:10 p.m., SS 206  
AGENDA

- I. Call to Order
- II. Approval of Minutes from November 5, 2001
- III. Old Business
  - A. Curriculum Reform
    - 1. Technical Subcommittee
    - 2. Structural Subcommittee
  - B. Form C
    - 1. PE 10/10A – “Fundamentals of Softball” – Tabled Wagman/Porcella 11/5/01
  - C. Form J Draft – For New Certificates
- IV. New Business
  - A. Form As
    - 1. CMUN 8 – “Interpersonal Communication”
    - 2. CMUN 4 – “Intercultural Communication”
    - 3. Art 11 – “Creativity, Imagination & Innovation”
  - B. Form Bs
    - 1. THEA 7 – “Introduction to Theatre”
    - 2. CSIS/Art 77 – “Introduction to Digital Media and Its Tools”
    - 3. PE 10B – “Fundamentals of Softball”
    - 4. CSIS 11L – “Assembly Language Programming Lab”
    - 5. CSIS 11 – “Assembly Language Programming”
    - 6. GUID 210 – “College Orientation”
  - C. Form Cs
    - 1. ENGL 420 – “Reading Improvement”
    - 2. PE 43 – “Lifetime Fitness”
    - 3. PE 37 – “Slow Pitch Softball”
    - 4. CSIS 6 – “WebPage Authoring I”
    - 5. CSIS 7 – “WebPage Authoring II”
  - D. Form D
    - 1. AH 11 / BIO 11 – “Nutrition”
  - E. Form F
    - 1. CSIS Computer Hardware Certificate of Achievement

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